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NOTICE OF VACANT POSITION

The **Butuan City Water District** announces the following vacant plantilla position for qualified applicants:

No.	Position Title	Item No.	Education	Training	Experience	Eligibility	Place of Assignment
1.	General Manager A	5	Bachelor's Degree	24 hours of training in management and supervision	3 years of supervisory experience	CS Professional/ Second Level Eligibility / RA 1080 (Bar/Board)	Office of the General Manager, Butuan City Water District
Brief Description of the General Function of the Position		Responsible for overseeing all departments and directing all activities of the District's operations in line to its strategic goals.					
Preference		- At least 40 years old preferably a Licensed Engineer or a graduate of Business/Management related course. - Have a visionary leadership skills, team-building and interpersonal skills, strategy thinking skills and negotiation and conflict management skills.					

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and hand in or send to the address below.

Required Documents:

1. Fully accomplished **Personal Data Sheet (PDS)** (CS Form No. 212, Revised 2017) with recent passport-size picture. Please include the Work Experience Sheet (details of your duties and responsibilities in previous and present position) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of Certificate of Rating and/or valid PRC ID;
4. Photocopy of Transcript of Records (TOR); and
5. Photocopy of Certificate of Training and Employment

QUALIFIED APPLICANTS are advised to upload their application to <https://t.ly/dBkc> or scan the QR code below:



ENGR. ANSELMO L. SANG TIAN
General Manager A
Butuan City Water District
bcwd.hr@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Approved by :


ENGR. ANSELMO L. SANG TIAN
General Manager A